

**COUNTY DIRECTORS WINTER CONFERENCE**

**Indigo Hotel, Albany, NY**

**February 9 – February 11, 2009**

DATE	TIME	CE SESSIONS	CE
Monday, Feb 9 PM	2:00 - 5:00	<b>Fundamentals of Tax Mapping</b>	3 (and basic credit for county director certification)
Tuesday, Feb 10 AM	9:00 – 12:00	<b>Public Speaking Public Education &amp; the Real Property Tax</b>	3
Tuesday, Feb 10 PM	2:00 – 5:00	<b>Records Retention Pre-decisional Collaboration (PDC)</b>	3
Wed. Feb 11 AM	8:30 – 9:00	<b>A Discussion on Real Property Tax Administration with the Executive Director, NYS Office of Real Property Services (non credit session – for County Directors only)</b>	0
	9:00 -12:00	<b>RPTL 420a &amp; 420b CPTAP Study results</b>	3

**REIMBURSEMENT SCHEDULE**

TOTAL CREDITS	REGISTRATION FEE	OTHER REIMBURSEMENT*
12	Full receipted tuition amount	2 overnights, meals, mileage, tolls
6 - 11	Half receipted tuition amount	1 overnight, meals, mileage, tolls
1 - 5	No tuition	No overnights. Only allow travel meals, mileage, tolls

**\*In addition, Sunday overnight expenses** are available to those eligible who travel over 50 miles from their official stations to the conference.

**Reimbursement rates for Albany County:** Hotel =\$111 per night (must have itemized receipt); Meals =\$10 for breakfast and \$39 for dinner (lunch is not reimbursable); Mileage = \$.55 per mile and tolls. If you have questions about your eligibility for reimbursement, please call (518) 474-1764 prior to attending the conference.

**Reimbursement can be paid from the Third Training Period (Dec. 1 – March 31). Vouchers must be received by ORPS within 30 days of the conference.** Please be sure to sign-in at all sessions that you attend for continuing education (CE) credits. CE Credits will also be used to determine your eligible expenses for reimbursement. (01/14/09)